Information available from Ewyas Harold Group Parish Council under the Model Publication Scheme

Adopted 2nd May 2025: Reviewed 12th May 2026

Information to be published	How the information can be obtained	Cost
Class 1 – Who we are and what we do *(Organisational information, structures, locations & contacts)* *This will be current information only*		
Who's who on the Council and its Committees	Parish website Paper copy	FOC 10p per page*
Contact details for Parish Clerk and Council members	Parish website Paper copy	FOC 10p per page*
Class 2 – What we spend and how we spend it *(Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)*		
Annual Report form and report by auditor	Paper copy Noticeboard and website	10p per page* FOC
Finalised budget	Paper copy and website	10p per page*
Grants given & received	Paper copy and minutes on the website	10p per page*
List of current contracts awarded	Paper copy and minutes on the website	10p per page*
Class 3 – What our priorities are and how we are doing *(Strategies & plans, performance indicators, audits, inspections and reviews)*		
Chairman's Annual Report to Parish Meeting	Paper copy and minutes on the website	10p per page*
Class 4 – How we make decisions *(Decision making processes and records of decisions)* *Current and previous council year as a minimum*		
Timetable of meetings (Council, Committees & Parish Meetings)	Parish Website Paper Copy	FOC 10p per page*
Agendas of Meetings	Noticeboards/Website/Paper copy at Meeting Paper copy at a later date	FOC 10p per page
Minutes of Meetings (this will exclude information that is properly regarded as private to the meeting)	Website / Paper copy at Meeting Paper copy at a later date	FOC 10p per page*
Responses to consultation papers	Paper Copy	10p per page*
Responses to planning applications (Minutes)	Website/Paper copy at Meeting Paper copy at a later date	FOC 10p per page*
Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities) Current information only		
Policies and procedures for the conduct of council business: Working Group Terms of Reference Code of Conduct Policy Statements	Website Paper copy	FOC 10p per page

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Current vacancies Policies and procedures for handling requests for information Complaints procedures (incl those covering requests for information and operating the publication scheme)	Parish Website Paper copy	FOC 10p per copy*
Information security policy Records management policies Data protection policies	Website	
Class 6 – Lists & Registers Currently maintained lists & registers only		
Any publicly available register or list	Paper copy	10p per page*
Assets Register	Paper copy/ website	10p per page*/FOC
Register of members' interests	Application to Herefordshire Council	
Register of gifts and hospitality	Application to Herefordshire Council	
Class 7 – The services we offer (Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses) Current information only		
Playing Field & recreational facilities	Paper copy	10p per page*
Emergency Plan	Application to Herefordshire Council	
Schedule of Charges (This describes how the charges have been arrived at and should be published as part of the guide)		
*Photocopying @ 10p per page (black & white) – printing or photocopying costs		
*Postage – Actual cost of Royal Mail standard 2nd class		

Contact details:

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