Ewyas Harold Group Parish Council

Parish Councillors are summoned to a meeting of
Ewyas Harold Group Parish Council
at the Pavilion, Ewyas Harold on Tuesday 12th May 2026 at 7pm

The Public and Press are cordially invited to attend.
This meeting may be recorded under Standing Order 3l

Agenda

1. **To elect the Chairman of the Council and to receive Chairman's signature on Declaration of Acceptance of Office form**

2. **To elect the Vice-Chairman of the Council**

3. **To accept any apologies for absence and note the reason**

4. **To record any Declarations of Interest and consider any Requests for Dispensations**

5. **To remind Councillors to review their Register of Interests forms and make Herefordshire Council aware of any alterations.**

6. **To consider approval of minutes of Parish Council meeting held on 14th April 2026**

7. **Open Session**
   7.1 To receive the views of residents on parish matters
   7.2 To receive any reports related to parish matters

8. **Kemble Centre**
   8.1 To consider an update regarding the "Future of the Kemble Centre" consultation.

9. **Flooding**
   9.1To consider an update from the Flood Working Group and next steps.

10. **Planning**
    10.1 To consider the following planning application for determination by Herefordshire Council
    260907 - Hall Meadow, Ewyas Harold, Hereford, HR2 0HA
    Single-storey ground floor extension to south-east elevation and erection of timber double garage/workshop.

11. **Recreation Ground/Pavilion/MUGA**
    11.1 To consider general maintenance works and next steps
    11.2 To consider a booking system for the MUGA
    11.3 To receive an update on installing CCTV on the recreation ground
    11.4 To consider quotes received to refurbish/upgrade the play area
    11.5 To consider the recent Fire Risk Assessment undertaken at the Pavilion and next steps

12. **Lengthsman, Footpaths and Highways**
    12.1 To consider the lengthsman's report and agree any work to be carried out.
    12.2 To consider the installation of white gates and a SID and next steps

13. **To consider a project to use the donation offered of £300.00 from the Ewyas Harold Twinning Group.**

14. To review committee structures, areas of responsibility, and to appoint members to serve as required:

14.1 To note the Cllr meetings attendance record for 2025-26
14.2 Cllr who undertakes finance check / bank reconciliation
14.3 Bank Signatories
14.4 Parish Footpaths Officer
14.5 Parish Tree Warden
14.6 Finance Working Group
14.7 Highways Working Group
14.8 Kemble Centre Working Group

15. To review the Group Parish Council policies and (re)adopt

15.1 Asset Register – Appendix 1
15.2 Bullying and Harassment Policy – Appendix 2
15.3 Code of Conduct – Appendix 3
15.4 Complaints Policy – Appendix 4
15.5 Data Protection Policy; General Privacy Notice; Staff Privacy Notice; Subject Access Request Form; Security Incident Procedure; Retention Schedule and Privacy Consent Form – Appendix 5 and 5a-5f incl.
15.6 Donations and Grants Policy – Appendix 6
15.7 Equality Policy – Appendix 7
15.8 Financial Regulations – Appendix 8
15.9 Grievance and disciplinary Policy – Appendix 9
15.10 Health and Safety Policy – Appendix 10
15.11 Information Technology Policy – Appendix 11
15.12 Planning Policy – Applications between meetings – Appendix 12
15.13 Press and Media Policy – Appendix 13
15.14 Publication Scheme – Appendix 14
15.15 Reserves Policy – Appendix 15
15.16 Risk Management Policy – Appendix 16
15.17 Risk Schedule and finance controls – Appendix 17
15.18 Standing Orders 2025 update – (England) – Appendix 18
15.19 Training and Development Policy – Appendix 19
15.20 Unacceptable Behaviour Policy – Appendix 20
15.21 To consider agreement to continue to comply with the Transparency Code and confirm that the website has all the requirements on it.
15.22 To confirm the legality of the website and accessibility statement has been confirmed by providers
15.23 To consider asking Boss to undertake an annual data security review to prevent data breaches
15.24 To remind councillors of self-disqualification law
15.25 To confirm eligibility to act under the General Power of Competence and confirm intention to do so.

16. Finance:

16.1 To consider the End of Year 2025-26 finance report and bank statements. – Appendix 21
16.2 To consider and approve Internal Audit report – Appendix 22
16.3 To consider and approve the Annual Return Governance Statement – Appendix 23
16.4To consider and approve the Annual Return Accounting Statements – Appendix 24
16.5 To confirm the dates of the period for the exercise of public rights
16.6 To review the parish council insurance policy and decide on any amendments required
16.7 To consider the internal auditor for 2026-27
16.8 To consider continuing to use the “payments and receipts” accounting method for 2026-27 and the use of BACS payments
16.9 To consider the clerks delegated authority to make payments of up to £1500 between meetings as required

16.10 To confirm the following variable direct debits for continued payment this coming year
- 16.10.1 Herefordshire Council Waste Collection – quarterly payments - £205.14
- 16.10.2 NEST pension – monthly payments - variable
- 16.10.3 ICO – annual fee - £47.00
- 16.10.4 Welsh Water – quarterly payments - variable
- 16.10.5 SSE – quarterly electricity payments for the Pavilion and Kemble Centre - variable
- 16.10.6 PWLB – loan repayment – bi-annually - £1515.60

16.11 To confirm the banking arrangements are suitably secure to manage any financial risk to the Council

16.12 To note the VAT return for 1st January 2026 – 31st March 2026 - £3869.13

16.13 To consider the following payments to be made:
- 16.13.1 Clerks May Salary
- 16.13.2 Clerks May Expenses £59.10 – Previously circulated
- 16.13.3 HMRC PAYE £TBC
- 16.13.4 Hoople Group – Address list for Kemble Centre consultation £27.60
- 16.13.5 Fire and Risk Management Services Ltd – Pavilion Risk Assessment - £360.00
- 16.13.6 Royal Mail – Freepost Licence – Kemble Centre consultation £489.60

16.14 To note payments made between meetings
- 16.14.1 BeSecure Protection Systems Ltd – CCTV Installation deposit invoice - £1560.30
- 16.14.2 Clerk – Kemble Centre consultation – stamps, printing and stationery £652.41

16.15 To note receipts received.
- 16.15.1 Herefordshire Council Precept 1 £45,500
- 16.15.2 Football Club – April 2026 - £50.00
- 16.15.3 Herefordshire Council – ProW Grant - £306.50
- 16.15.4 Wayleave payment – Ref: 7605536 - £31.84

16.16 To note the following direct debits taken
- 16.16.1 Herefordshire Council – waste collection – £205.14
- 16.16.2 Welsh Water - £177.28
- 16.16.3 SSE Energy – Kemble Centre - £51.15
- 16.16.4 SSE Energy – Pavilion - £177.38
- 16.16.5 SSE Energy – Kemble Centre - £16.03
- 16.16.6 SSE Energy – Pavilion - £58.43
- 16.16.7 Nest Pension - £114.06
- 16.16.8 PWLB - £1515.60
- 16.16.9 Bank Charge £7.00

17. Correspondence: To consider correspondence received between meetings
- Herefordshire Council – Surface dressing works U74213 – 8-5pm daily until 15th May 2026
- Parishioner with concerns regarding PFR survey
- Parishioner with concerns regarding abandoned vehicles opposite Neville Arms
- Herefordshire Council – appointment of new CEO – Mr. Paul Satoor
- HALC – 10 things you need to know in April 2026
- Herefordshire Council – various press releases.

18. To consider items for the next meeting (no discussion)

19. To note the date of the next scheduled meeting: Tuesday 19th June 2026, at 7pm at Ewyas Harold Pavilion

Emma Thomas
Clerk to Ewyas Harold Group Parish Council
Date: 7th May 2026