



**Parish Councillors are summoned to a meeting of
Ewyas Harold Group Parish Council
at the Pavilion, Ewyas Harold on Tuesday 9th September 2025 at 7pm**

The Public and Press are cordially invited to attend.
This meeting may be recorded under Standing Order 3l

Agenda

- 1. To accept any apologies for absence and note the reason**
- 2. To record any Declarations of Interest and consider any Requests for Dispensations**
- 3. To consider approval of minutes of Parish Council meeting held on 8th July 2025**
- 4. Open Session**
 - 4.1 To receive the views of residents on parish matters
 - 4.2 To receive a brief report from Ward Councillor Matthew Engel
- 5. Kemble Centre**
 - 5.1 To consider an update from the Kemble Centre Working Group and next steps
 - 5.2 To consider siting a memorial bench and tree at the Kemble Centre
- 6. To consider the following planning applications for determination by Herefordshire Council**
 - 6.1 252055 - The Tin Barn, Ewyas Harold Common, Hereford, HR2 0JG**

Proposed variation of condition 2 of planning permission 242753 (Proposed detached garage and store) - amendment to design of garage
 - 6.2 251953 - The Barn, Pwll Yr Hunt, Pontrilas, Hereford, HR2 0HF**

Listed Building Consent - Proposed replacement of existing timber window with a larger timber window on the east facing elevation
- 7. Recreation Ground/Pavilion**
 - 7.1 To consider general maintenance works to the Pavilion and next steps
 - 7.2 To consider an update on the MUGA (Multi-use Games Area) and next steps – including a booking system
 - 7.3 To consider an update on the installation of a sign acknowledging investment in gym equipment by Parish Council and She Wolves
 - 7.4 To consider the weekly playground and gym equipment check tenders received.
 - 7.5 To consider the Legionella Risk Assessment and next steps
 - 7.6 To note works undertaken to the trees near the zipwire.
 - 7.7 To consider hedge trimming
 - 7.8 To consider works to upgrade the interior of the Pavilion.
- 8. Lengthsman, Footpaths and Highways**
 - 8.1 To consider the lengthsman's report and agree any work to be carried out by the Lengthsman
 - 8.2 To consider an update on footpaths and any further works to apply for a grant for.
 - 8.3** To consider the quotes received for white gates and SID's in Ewyas Harold and next steps
 - 8.4 To consider submitting a Traffic Regulation Order Application to reduce the speed limit in Rowlestone.
- 9. Flooding**
 - 9.1 To consider any further drainage issues that could be included in the 2025-26 Drainage Grant application.
 - 9.2 To consider the Community Flood Equipment update and next steps
 - 9.3 To consider developing a Flood Plan for the Group Parishes and next steps
 - 9.4 To note the correspondence from Binnies regarding flooded properties and responses sent.



10. Finance:

- 10.1 To consider the September finance report and bank statements. – Appendix 1
- 10.2 To consider the following payments to be made:
 - 10.2.1. Clerks September Salary
 - 10.2.2. Clerks September Expenses £38.52 – Previously circulated
 - 10.2.3. HMRC PAYE £TBC
 - 10.2.4. B E Chance – July toilet cleaning and supplies £239.20
 - 10.2.5. J M Probert – Lengthsman tasks; bin-emptying July and August 2025 £2014.20
 - 10.2.6. J and D Sanders – Grass Cutting July- £516.00
 - 10.2.7. PKF LittleJohn LLP – External Audit 2024-25 £378.00
 - 10.2.8. Oli Stinchcombe – Works to trees near the Zipwire - £588.00
 - 10.2.9. DM Payroll Services Ltd - £86.40
- 10.3 To note payment made between meetings
 - 10.3.1 Clerks August Salary
 - 10.3.2 HMRC PAYE payments – July and August – total £612.36
 - 10.3.3 Bank Charge – Unity Trust - £6.00
- 10.4 To note receipts received.
 - 10.4.1 Football Club – July payment - £40.00
 - 10.4.2 Drainage Grant reclaim £16,534.00
 - 10.4.3 Ewyas Harold Primary School – Pavilion hire £40.00
- 10.5 To note the following direct debits:
 - 10.5.1 Nest – Pension – total £421.04
 - 10.5.2 Herefordshire Council – Waste Collection £197.60
- 10.6 To consider the following grant applications:
 - 10.6.1 Application for £500 for a display table and lighting/storage to house The Graham Sprackling Collection at St Michaels Church.
- 10.7 To consider the External Audit Report and any issues therein
- 10.8 To consider the dates of publication of the Notice of Conclusion of Audit.
- 10.9 To consider the insurance renewal quote from Gallagher £XX

11. Policies - To consider and adopt the following policies

- 11.1 Bullying and Harassment Policy
- 11.2 Discipline and Grievance Policy
- 11.3 Unacceptable Behaviour Policy
- 11.4 To consider signing up to A Charter for Herefordshire's Councils 2025

12. Website, email and social media

- 12.1 To note that only .gov email addresses will be used for any Council matter moving forwards.
- 12.2 To consider items to put out on Social Media and in the newsletter

13. Correspondence: To consider correspondence received between meetings

- Notification from HFAS that the Fire Alarm Service at the Pavilion is due
- Herefordshire Council's position on flags
- St Michael's Church – regarding repairs
- Dore Community Transport – Invitation to 25th anniversary celebration
- Highway closure Shepherds Hill to Great Walk Mill Farm – from Monday 21st July – Friday 24th October 2025 incl. – 24/7
- HALC Information Corner
- BBLP Quarterly stakeholder update – 26th September 2025 11am – via Teams
- Herefordshire Council's Parish Summit – 7th October 2025

14. To consider items for the next meeting (no discussion)

Health and Safety Policy; Training and Development Policy and Complaints Procedure

15. To note the date of the next scheduled meeting: Tuesday 7th October 2025, at 7pm at Ewyas Harold Pavilion

A resolution may be passed to exclude the press and public from the following confidential item



16. Employment Matters

16.1 To consider the clerk's 6th month review.

16.2 To consider awarding the Clerk the NALC approved National Pay Increase backdated to 1st April 2025

Emma Thomas

Clerk to Ewyas Harold Group Parish Council

Date: 4th September 2025