Section 1 – Annual Governance Statement 2024/25

We acknowledge as the members of:

EWYAS HAROLD GROUP PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

	Agreed: Yes	Agreed: No*	N/A	'Yes' means that this authority:
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.				prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.				made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.				has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.				during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.				considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.				arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.				responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.				disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A ✓	has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

02/05/2025

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair SIGNATURE REQUIRED

Clerk SIGNATURE REQUIRED

www.ewyasharoldg-pc.gov.uk

Section 2 – Accounting Statements 2024/25 for

GWYAS HAROLD GROUP PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2024 £	31 March 2025 £	*Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.*
1. Balances brought forward	104,552	94,338	*Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.*
2. (+) Precept or Rates and Levies	46,200	48,534	*Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.*
3. (+) Total other receipts	7,020	26,301	*Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.*
4. (-) Staff costs	3,730	7,858	*Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.*
5. (-) Loan interest/capital repayments	3,176	3,124	*Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).*
6. (-) All other payments	56,528	77,089	*Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).*
7. (=) Balances carried forward	94,338	81,102	*Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).*

8. Total value of cash and short term investments	94,338	81,102	*The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March –* ***To agree with bank reconciliation.***
9. Total fixed assets plus long term investments and assets	410,012	416,966	*The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.*
10. Total borrowings	46,500	45,000	*The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).*

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		✓		*The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.*
11b. Disclosure note re Trust funds (including charitable)			✓	*The figures in the accounting statements above exclude any Trust transactions.*

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

E. Thomas.

Date 02/04/2025

I confirm that these Accounting Statements were approved by this authority on this date:

02/05/2025

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Ewyas Harold Group Parish Council

Bank Reconciliation – End of Financial Year 2024-25

Opening balance – 1st April 2024 from bank statements -	Current	£ 24,521.97
	Savings	£ 0.00
	NatWest	£ 69,815.90
Plus Receipts from financial year 1st April 2024 – 31st March 2025		£ 74,835.52
Less Payments from financial year 1st April 2024 – 31st March 2025		£ 88,070.51
No petty cash held		
		£ 81,102.88
Bank Balance at 31st March 2025 –	Current	£ 9,705.61
	Savings	£ 71,397.27
		£ 81,102.88

Prepared by Emma Thomas – Clerk and RFO of Parish Council

EWYAS HAROLD GPC ASSET REGISTER 2024/25

ITEM	DATE ACQUIRED	SUPPLIER	SUM INSURED	PURCHASE PRICE	
ACER Laptop	08/08/2012			£0.00	Disposed of Dec 2024
Brother Printer	03/08/2012			£210.82	
Canon Printer	13/08/2012			£625.04	
HP Laptop	19/03/2025			£507.49	
Total				**£1,343.35**	
Recreation Ground				£1.00	
Timber Pavilion				£235,568.75	
Cricket Club Pavilion				£11,671.22	
Kemble Centre	21/01/2015			£60,000.00	
Total			**£457,389.96**	**£307,240.97**	
Play Area Surface			**£26,892.10**	**£26,795**	
Children's Swings	29/06/2007			£1,941	
Toddler's Swings	29/06/2007			£2,129.00	
Uniplay Okeford	29/06/2007			£7,948.00	
Willy Jeep	29/06/2007			£6,845.00	
Roundabout	29/06/2007			£2,610.00	
Multi Pondo	29/06/2007			£2,571.00	
Stepping Logs	29/06/2007			£472.00	
Crazy Maze	29/06/2007			£105.00	
Show Me How To	29/06/2007			£110.00	
This Shape	29/06/2007			£110.00	
TalkTubes	29/06/2007			£881.00	
Springy King	29/06/2007			£714.00	
Spring Turtle	29/06/2007			£745.00	
Gazebo	29/06/2007			£5,517.00	
Embankment Slide	29/06/2007			£2,543.00	
Games Panel Posts	29/06/2007			£549.00	
Zip Wire	24/03/2022			£17,070.00	
Play Equipment Total			**£56,154.03**	**£52,860.00**	
Adult Gym Equipment incl the following	11/02/2025			£7,049.00	
1x Adults Double Health Walker					
1x Adults Double Squat Push					
1x Adults Double Slalom Skier					
1x Adults Sky Stepper					
1x Adults Bicycle					
1x Adults Combination Chest Press And Pull Down					
Adult Gym Equipment Total				**£7,047.00**	
Celexon Screen	13/08/2012			£141.66	
BOSE Sound System	22/08/2012			£74.96	
Urn				£0.00	
Kettle				£0.00	
Refrigerator				£0.00	
Water Heater				£0.00	
Television				£0.00	
Vacuum Cleaner				£0.00	
Contents Total			**£5,000**	**£1,655.14**	
Car Park Barrier			**£1,785.15**	**£1,716.00**	
Seats in play area	29/06/2077			£700.00	
Seats in Rec Ground				£1,000.00	
Seats in Pavilion				£0.00	
Picnic Benches				£1,000.00	
3 Litter Bins				£378.73	
Noticeboard - Ewyas Harold Village Centre				£500.00	
Noticeboard - Rec Ground	04/05/2007			£515.00	
Noticeboard - EH post office				£500.00	
Noticeboard - Rowlestone				£500.00	
Noticeboard Kemble Centre	22/04/2016			£712.75	
Seat- Elmdale				£500.00	
Street Furniture Total			**£3,120.90**	**£6,306.48**	
Defibrillator x 4				**£6,000.00**	
SID				£6,000.00	
Adopted BT Telephone Boxes - Ewyas Harold & Rowlestone				£2.00	
OVERALL TOTAL			**£550,342.14**	**£416,965.94**	

EoY
2024-25
Summary.

Receipts and Payments Summary 2024-25

Receipts	April	May	June	July	August	Sept	October	Nov	Dec	January	Feb	March	YTD	Budget
Precept													£ 48,534.00	£ 48,534.00
Recreation Ground													£ 927.84	£ 600.00
Grants and Donations													£ 9,946.33	£ -
Kemble Centre													£ 4,374.49	£ -
Lengthsman													£ 4,761.00	£ 1,596.00
VAT													£ 4,710.49	£ -
Total	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	**£ 73,254.15**	**£ 50,730.00**

Payments	April	May	June	July	August	Sept	October	Nov	Dec	January	Feb	March	YTD Payments	YTD Receipts	R & P Rec	Budget
Fees and Subs													£ 6,149.03		-£ 4,574.03	£ 1,072.00
Insurance													£ 4,815.58		-£ 315.58	£ 4,500.00
Newsletter													£ -		£ -	£ -
Training													£ -		£ 500.00	£ 500.00
Clerks Travel													£ 355.05		-£ 55.05	£ 300.00
Stationary/ Office Costs													£ 693.24		£ 157.50	£ 300.00
Salaries													£ 7,857.58		£ 2,142.42	£ 10,000.00
Hire of premises													£ -		£ 100.00	£ 100.00
Recreation Ground													£ 21,367.50	£ 7,100.33	-£ 3,247.17	£ 11,020.00
Litter Control													£ 3,754.24		£ 61.76	£ 3,588.00
Water													£ 154.98		£ 345.02	£ 500.00
Electricity													£ 3,600.23	£ 4,548.33	£ 3,590.76	£ 2,000.00
Kemble Centre													£ 3,698.60		£ 1,401.40	£ 5,000.00
s137 Grants/projects													£ 2,350.00		£ 150.00	£ 2,500.00
Elections													£ -		£ 500.00	£ 500.00
Miscellaneous													£ 1,585.35		£ 622.98	£ 2,000.00
Lengthsman													£ 10,472.50	£ 8,361.00	£ 3,098.50	£ 5,000.00
Footpaths													£ 1,370.00		-£ 220.00	£ 1,000.00
NDP													£ -		£ 250.00	£ 250.00
Reserves													£ 13,521.14		-£ 10,277.18	£ -
VAT													£ 6,325.49	£ 4,710.49	-£ 1,383.18	£ -
Total	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	**£ 88,070.51**	**£ 24,720.15**		**£ 50,130.00**

Bank Balances	April	May	June	July	August	Sept	October	Nov	Dec	January	Feb	March
Current Account Closing Bal										£ 23,243.10	£ 15,834.12	£ 9,705.61
Savings Account Closing Bal										£ 70,950.57	£ 70,950.57	£ 71,397.27
Allocated Reserves Bal										£ 94,017.13	£ 82,890.55	£ 64,100.00
Unallocated Reserves Bal										£ 176.54	£ 3,894.14	£ 34,000.84

Approved
2nd May 2025

Explanation of variances – pro forma

Name of smaller authority: Ewyas Harold Group Parish Council

Please provide full explanations, including numerical values, for the following:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

Section 2	**2023/24 £**	**2024/25 £**	**Variance £**	**Variance %**	**Detailed explanation of variance (with amounts £)**
Box 2 *Precept or Rates and Levies*	46,200	48,534	2334	5%	N/A
Box 3 *Total other receipts*	7,020	26,301	19,281	274%	In 2024-25 the Parish Council received a donation of £6346.33 to assist with the purchase of adut gym equipment at the Recreation Ground. They also received electricity refunds to the value of £4548.33. In 2024-25 the Parish Council were also awarded drainage and lengthsman grants to the value of £8361. The total of all of these receipts comes to £19,225.66. None of these grants were awarded in the year 2023-24 thus amounting for the increase in receipts in 2024-25
Box 4 *Staff costs*	3,730	7,858	4128	111%	The parish council only had a clerk from April to the end of July 2023 whereas in 2024-25 they had a clerk from April 2024 to 31st December 2024. This increased the salary bill.
Box 5 *Loan interest/ capital repayments*	3,176	3,124	-52	-1.6%	N/A
Box 6 *All other payments*	56,167	77,089	20,922	37%	In 2024-25 the parish council spent more on the following budget headings - Fees and subs £1010 - Rec Ground £7763 - Kemble Centre £2871 - Lengthsman £4586 - VAT £3982 These heading total £20,212 extra spent this year than last accounting for the differnce in payments made.
Box 9 *Total fixed assets & long term investments &assets*	410,012	416,966	6,954	1.6%	N/A