

EWYAS HAROLD GROUP PARISH COUNCIL

**Parish Councillors are summoned to attend a Parish Council Meeting to be held on
Tuesday 13th February at 19.00 in the Ewyas Harold Pavilion**

A G E N D A

- 1. To accept apologies for absence.**
- 2. To receive declarations of interest & written dispensation requests.**
- 3. To consider minutes of the previous meeting – 12th January 2024.**
- 4. Open Forum (limited to 10 minutes):**
 - 4.1 To receive brief reports from:
 - 4.1.1 Ward Councillor
 - 4.1.2 West Mercia Police PCSO.
 - 4.1.3 Parish Footpaths Officer.
 - 4.1.4 Parish Tree Warden.
 - 4.2 To receive views of local residents on parish matters.
- 5. Kemble Centre**
 - 5.1 To consider next steps for the use of the Centre
- 6. Recreation Ground/Pavilion**
 - 6.1 To receive an update and consider action on:
 - 6.1.1 General maintenance
 - 6.1.2 To consider installing the Queen Elizabeth II Jubilee Field in Trust plaque
- 7. Finance**
 - 7.1 To note bank balances.
 - 7.2 To consider an update on moving the savings account to Unity Trust Bank Ltd and next steps
 - 7.3 To consider payment of outstanding invoices including but not limited to:
 - 7.3.1 HALC Clerk Cover – February and completion of cash book and VAT returns as agreed £853.18
 - 7.3.2 CT Groundcare – January bin-emptying - £100
 - 7.3.3 J.M Probert – Lengthsman tasks – inc Street Works course as agreed £1250.00
 - 7.3.4 J.M Probert – Bin emptying £100
 - 7.3.5 B. Chance – Toilet Cleaning – January - £210.00
 - 7.3.6 Ex-clerk – National Pay Award back dated to the 1st April 2023
 - 7.3.7 HMRC PAYE £34.60
 - 7.3.8 Green Apple – Toilet hire £66.00
 - 7.3.9 Sally Probert – Postage costs £1.95
 - 7.3.10 Emma Thomas – VAT Return submission fee £9.00
 - 7.4 To consider the 2024-25 draft budget and precept
 - 7.5 To consider an update on the outstanding business rates figure and next steps
 - 7.6 To consider grant applications received
 - 7.6.1 Donation to Dore Community Transport
 - 7.6.2 Food For Families
 - 7.7 To note the submission of the rent, lease and ownership details of The Pavilion to the Valuation Office Agency.
 - 7.8 To consider the overdue Grant Monitoring Request from the Herefordshire Community Foundation

8. To consider to following contracts for 2024-25

- 8.1 Grass-cutting
- 8.2 Bin emptying x 2
- 8.3 Toilet cleaning
- 8.4 Lengthsman

9. Lengthsman

- 9.1 To consider work to be undertaken.

10. Noticeboards

- 10.1 To consider replacing/repairing the noticeboard at Ewyas Harold

11. First Aid

- 11.1 To consider an update on organising a First Aid event and next steps

12. Recruitment of Clerk/RFO ... To receive an update and consider action.

13. To note information items and correspondence

- Town and Parish Council Charter Working Group
- LATF – Tree Funding

14. To consider items to put on social media to inform parishioners

15. To consider items to request Ward Cllr Engel follow up on.

16. To raise matters for the next agenda (no discussion).

17. To note the date of the next scheduled meeting ... Tuesday 12th March.

- 17.1 To note dates for future meetings: 9th April 2024

Emma Thomas ... Acting Clerk – HALC ... 8th February 2024